West Virginia Department of EDUCATION

WV Universal Pre-K Collaborations and Budgets

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§126-28-4. County Collaborative Early Childhood Team:

4.1. Each county must establish a county collaborative early childhood team, which includes a core team with:

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§126-28-4. County Collaborative Early Childhood Team:

4.2. The county collaborative early childhood core team shall annually assess the composition of the full county collaborative early childhood team, which should include **:**

- **Parent of a preschool child**
- **representative(s) from the West Virginia Birth to Three System Regional Administrative Unit**
- **Department of Health and Human Resources**
- **child care resource and referral agency**
- **school health representative**
- **classroom teachers**
- **Family Resource Networks,**
- **Parent Education Resource Center,**
- **Starting Points, faith based early childhood program providers,**
- **and/or other community organizations and persons interested in, knowledgeable of, or who provide support or education to young children and their families.**
- **every licensed childcare program in the county must be extended an invitation to participate on the collaborative team.**

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4.3. Each county early childhood collaborative team shall meet regularly throughout the year to ensure that the following outcomes are met:

- 4.3.a. Joint decisions are made about the **location of WV Pre-K classrooms** including Preschool Special Education classes;
- 4.3.b. Joint decisions are made about responsibilities for **sharing resources and information** for each classroom, including but not limited to staffing, facilities, food service and transportation;
- 4.3.c. Joint decisions are made concerning **program availability**, including hours of instruction per day, days of operation and a WV Pre-K school calendar, which must be approved by the county board of education annually;

4.3. Each county early childhood collaborative team shall meet regularly throughout the year to ensure that the following outcomes are met:

- 4.3.d. Joint decisions are made to establish a county wide **universal enrollment process** and **attendance guidelines**;
- 4.3.e. **Services for children with identified special needs** are provided in a least restrictive environment according to the requirements of that child's Individualized Education Program (hereinafter IEP);
- 4.3.f. Joint decisions are made concerning adoption and implementation of a **WV Approved Pre-K Curricular Framework** and, if applicable, selection and use of supplemental materials/curricula enhancement;

4.3. Each county early childhood collaborative team shall meet regularly throughout the year to ensure that the following outcomes are met:

- 4.3.g. Joint decisions are made to design and implement a **continuous quality improvement process**s that includes annual plans for data collection to assist in developing school readiness goals;

- 4.3..h. Joint decisions are made to design and implement **school readiness goals** and **transition plans**;

- 4.3.i. Joint decisions are made to establish and maintain a **dispute resolution process** to ensure a mechanism for resolving disputes in order to support pre-k program outcomes.

To ensure that all outcomes are met…..

When should the collaborative agreement development/renewal process begin?

Starting the collaborative agreement annual process with the end in mind...when is the best time to start?

§126-28-18. Program Assessment and Continuous Quality Improvement.

18..3.c. verification of the annual collaborative contracts and budgets signed and filed at the local county board of education, noting collaborative universal pre-k classrooms for the upcoming school year to continue to document maximization of resources through the collaborative model, submitted prior to the first day of children's attendance;

When should the collaborative agreement development/renewal process begin?

§126-28-18. Program Assessment and Continuous Quality Improvement.

18.3.a. program data verification, including classroom information, submitted annually by September 1;

Collaborative Agreements Impact Program Outcomes
Program Outcomes Impact Collaborative Agreements
Collaborative Agreements Impact CQI
CQI Impacts Collaborative Agreements
Collaborative Agreements Impact Budget
Budgets Impact Collaborative Agreements

Collaborative Agreements

Accompanying documents

- Teacher and Assistant Teacher credentials
- Budgets
- Others?

Collaborative Agreements

Are there other agreements?

- Nutrition Agreements

Collaborative Agreements

Joint Decisions for Maximization of Resources

- Is it signed by both partners?
- Is a copy on file at the local board of education?
- Does the partner have a copy of the official filed contract?

§126-28-18. Program Assessment and Continuous Quality Improvement.

18.3.a. program data verification, including classroom information, submitted annually by September 1;

Finance

§126-28-19. Financing

19.1. Each county board of education shall enroll pre-k children in community classrooms and generate funding through the school aid funding formula. Funding generated through community classrooms should be invested into those programs providing quality early education services and local infrastructure to support WV Pre-K classrooms. Guidance is provided by the WV Universal Pre-K Steering Team on collaborating with community programs and includes information on funding, contracts, and budgets.

Finance

§126-28-19. Financing

19.2. The county board of education shall provide sufficient assistance/funding to a collaborative community partner to enable the partner to offer services that meet this policy at no cost to parents and at no deficit to the program. In calculating costs and resources, the county collaborative team should consider a number of issues and costs, such as personnel, facilities, materials and equipment, curriculum, needed improvements, and professional development.

Who can help with planning?

County Office of School Finance

Program Fiscal Managers

Finance

§126-28-19. Financing

19.3. WV Pre-K classrooms that provide services to eligible children who can be counted in the school aid funding formula, must provide those services at no cost to the parent/guardian of the children. Support for community programs to offer free public education shall be a part of the contract between the community partner and county board of education.

- 19.3.a. In childcare, pre-k is an enhancement to the regular program during the designated pre-k hours. Since pre-k under this policy is part of a free public education, parents/guardians shall only be charged for those hours outside the pre-k designated time.

Finance

§126-28-19. Financing

19.4. In addition to the resources provided to a pre-k collaborative program, community programs participating as partners shall continue using federal and state funding available for these services such as Head Start and Childcare Development Fund monies supporting eligible children.

Finance

§126-28-18. Program Assessment and Continuous Quality Improvement.

18.3.b. a comprehensive WV Pre-k fiscal report submitted annually by September 1. http://wvde.state.wv.us/forms/2014/prek-funding/

Funds Invested for Services for Eligible Pre-K Children

-School Aid Formula*
-Preschool Special Needs — Federal IDEA Funds*
-Title I
-Head Start (for collaborative classrooms in the county)
-School Building Authority*
-TANF/Child Care (Include only WV Pre-K collaborative classrooms as part of the WV Pre-k system. If unavailable, utilize totals from individual classroom budget forms.)
-Private (Business, Foundation, etc.)
-Other

Program Oversight

20.1. County boards of education have direct responsibility for all Universal Pre-K classrooms in their county. Local program oversight for contracted community programs must be defined in the contracts between the community program and the county board of education. These include, but are not limited to, staff evaluation and discipline, which must be specified within collaborative agreements of each participating pre-k program.