

Reimagining Time

Non-Traditional Instruction Days

West Virginia Board of Education Policy (WVBE) 3234, School Calendar defines the instructional term, requires districts to create school calendars to meet 180 separate days of instruction, and requires the formation of district policies to address early dismissals and late arrivals, among other requirements of statute.

WVBE Policy 3234 provides flexibility and options for county boards to determine when the use of a Non-Traditional Instruction Day is necessary. On occasion West Virginia school districts may have to cancel school due to an emergency, rethink how instruction will be delivered to students when the traditional methods of instruction are not feasible, or provide instruction in a non-traditional manner for other various reasons. In response to this and other concerns of the districts the WVBE promotes the use of Non-Traditional Instruction Days to address days when students are not receiving instruction within the school facility. School districts may utilize up to five days of non-traditional instruction. The WVDE has developed the following application to give districts the opportunity to submit a plan to meet 180 separate days of instruction while continuing instruction when students are not in the traditional learning setting. In order to take advantage of Non-Traditional Instruction Days, county boards must have an application on file with the WVDE. . Please complete the application and return it with your county school calendar by May 4, 2018.

*Counties who currently have approved Reimagining Time applications on file should also complete this form and return it with the 2018-2019 county school calendar.

COUNTY APPLICATION

Non-Traditional Instruction Days (NTID)

Please complete this form to provide the WVDE with information about your county's plan for student learning on days when the schools are closed during an emergency.

County: Contact Name:
Contact Email: Contact Phone:

Distribution of Days

- It is preferable to utilize NTID prior to considering the use of Out of School Environment days. All NTID are considered instructional days and should be counted as such.
- In preparation, utilize multiple data sources when considering how to plan for Non-Traditional Instruction Days.

Evidence of Stakeholder Involvement

Please answer the following questions. If the answer is "yes," attach evidence.

- 1) Were school personnel consulted about this plan? Yes No
- 2) Are the majority in favor of this plan? Yes No
- 3) Have teachers been trained to implement this plan? Yes No
- 4) Were parents/guardians consulted about this plan? Yes No
- 5) Are the majority of parents/guardians in favor of this plan? Yes No
- 6) Have parents/guardians been trained to implement this plan? Yes No

Addressing Current Learning

The plan should address current learning. For example, students may be asked to read materials that would have been covered were class in session and then write a report on their reading, they may be asked to design an experiment that they can later implement in class, or they may work out real-life problems that apply the math concepts they are currently studying. Teachers should be available via phone or internet, if at all possible, to provide assistance for students. (Please see guidance document for more details).

Please answer the questions below and provide evidence where needed.

- 1) Can school personnel provide learning via video Skype (Office 365)? Yes No
- 2) Can school personnel provide learning via telephone or mobile device? Yes No
- 3) How does the plan provide learning options for students without access to internet service or electronic devices? (*This includes students who never have access and those who lose access due to power failures*).



4) How does the plan provide for employment days being used on NTI days to promote WVBE Policy 3234 and other related policies to ensure professional learning?

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5) How many instructional days do students have to complete the work they are assigned to do during school closure?

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6) How does the plan address the needs of students who do not have adequate access to nutrition during prolonged stays at home?

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7) Briefly describe how the instructional materials and tasks align with the curriculum that students would cover if they were in school.

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8) Briefly describe how the lessons or tasks support critical thinking/problem solving skills.

9) Do the lessons or tasks cover the four primary content areas (ELA, mathematics, science and social studies)? Yes No

Assessment/Accountability

Which of the following will you use to demonstrate that students have participated in the required school work? You may select more than one option.

- Report
- Paper
- Essay
- Review
- Fictional piece
- Experiment design (science)
- Problem design (math)
- Problem solution (science/math)
- PBL design
- Classroom discussion when students return to school

Other (please describe briefly)

Will the evidence of learning above be graded? Yes No

If yes, please provide a brief description of grading criteria

Please note:

The school calendar report will include a section where districts who utilized NTID identify which days were utilized as NTID and those utilized by Equivalent Time. Please keep track of the days as they are implemented for purposes of ensuring the district has met the 180 separate days of instruction.